

Minutes of Regular Meeting, November 8, 2016  
Board of Directors  
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Monday, November 8, 2016 with the following members present: Mr. Royce Rape, Mr. Tom Paben, Mr. Joe Garcia and Mr. Roosevelt Alexander

Members absent: Mrs. Ellen Shelburne and Mr. Tim Junek

Also present: Chris Barzilla, Chief Appraiser  
Becky Gurrola, Recording Secretary  
Suzanne Hillis, Bookkeeper  
Amy Williams, Williams Business Solutions

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:00 a.m.

MINUTES A motion was made and seconded to approve the minutes of the September 13, 2016 public hearing on the 2017-2018 reappraisal plan.

MOTION: Mr. Roosevelt Alexander  
SECOND: Mr. Joe Garcia  
VOTE: Unanimous

MINUTES A motion was made and seconded to approve the minutes of the September 13, 2016 public hearing on the 2017 budget.

MOTION: Mr. Roosevelt Alexander  
SECOND: Mr. Joe Garcia  
VOTE: Unanimous

MINUTES A motion was made and seconded to approve the minutes of the regular meeting from September 13, 2016.

MOTION: Mr. Roosevelt Alexander  
SECOND: Mr. Tom Paben  
VOTE: Unanimous

EMPLOYEE  
OVERTIME

Amy Williams, with Williams Business Solutions, advised the board about the new law taking place effective December 1, 2016 regarding pay requirements for salaried employees. Amy Williams went on to say that salaried employees who are paid bi-weekly will have to earn \$1,826 per pay period, or \$47,476 annually. Employees working over the 40 hour per week would then have to be paid time-and-a-half for the hours worked over 40 hours. Amy Williams also stated the requirements to be considered exempt. Mr. Joe Garcia asked that the district come up with a policy and present it at the next board meeting. Chris Barzilla said that the employees will be converted to hourly and would be tracking the hours worked. Royce Rape asked if the district had any time of program on the computer or laptop as to track the time worked.

A motion was made and seconded to approve converting the employees from salaried to hourly.

MOTION: Mr. Joe Garcia  
SECOND: Mr. Tom Paben  
VOTE: Unanimous

DISPOSAL OF ASSETS

Chris Barzilla told the board that the district had seven chairs that were not salvageable and needed to be disposed.

A motion was made and seconded to approve the disposal of the chairs.

MOTION: Mr. Joe Garcia  
SECOND: Mr. Roosevelt Alexander  
VOTE: Unanimous

LITIGATION UPDATE

Chris Barzilla commented briefly on the McCall, Gage and Brown lawsuit. Chris Barzilla and Jim Evans, the district's legal attorney, went to mediation and agreed on a 20% reduction in the market value. Chris Barzilla went on to say that it would most likely cost the district around \$45,000-\$50,000 if this case went to court.

Chris Barzilla also said that the district had two arbitration hearings and the district lost one case and won the other.

APPRAISAL EFFORT

Chris Barzilla mentioned that the appraisers are out in the field working on the 2017 tax year. There is not a lot of commercial this year and that the residential properties are booming. Mr. Joe Garcia asked the district about four (4) wells being drilled in the south end of the county and requested an update from the districts firm that appraises the minerals.

There being no further business the meeting adjourned at 9:35 a.m.

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Chairman, Board of Directors

December 13, 2016

Date:

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Secretary, Board of Directors