

Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Tuesday, May 10th, 2016 with the following members present: Mr. Royce Rape, Mr. Joe Garcia, Mr. Tom Paben, Mr. Roosevelt Alexander and Mr. Tim Junek

Members absent: Mrs. Ellen Shelburne

Also present: Chris Barzilla, Chief Appraiser
Becky Gurrola, Recording Secretary
Suzanne Hillis, Bookkeeper
Michelle Kwiatkowski, Seidel, Schroeder & Company CPA
Heather Delso, Seidel, Schroeder & Company CPA

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:00 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of February 9, 2016.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Tim Junek
VOTE:

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of February 15, 2016.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Tim Junek
VOTE:

PUBLIC OFFICIAL LIABILITY Chris Barzilla stated that the current policy will expire on May 23, 2016 and the amount paid in 2015 was \$4,897. The proposed renewal rate for 2016 is \$6,075 which was an increase of \$1,178.

A motion was made and seconded to approve the Public Officials Liability Insurance in the amount of \$6,075.

MOTION: Mr. Joe Garcia
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

FINANCIAL POLICY

Chris Barzilla stated that while the 2015 financial audit was being preformed, it was brought to the district's attention that the financial policies have not been reviewed in quite some time. Chris Barzilla went on to say that most of the district's money is in the bank and the remainder in TexPool. The district does not put money in CD's or stocks.

A motion was made and seconded to approve the financial policy as written with no changes made.

MOTION: Mr. Joe Garcia
SECOND: Mr. Tom Paben
VOTE: Unanimous

2015 FINANCIAL AUDIT

Michelle Kwiatkowski, the district's auditor from Seidel, Schroeder and Company, presented the 2015 Financial Audit. Michelle Kwiatkowski expressed an opinion on the effectiveness of the District's internal controls and any deficiencies or weaknesses that may be of any significance. Michelle Kwiatkowski. Michelle Kwiatkowski also commented on the new GASB 68 that came into effect for 2016. There has to be more disclosures on the balance sheets. There also was also new rules on the pension plan and how it is to be recorded as well. Michelle Kwiatkowski in closing stated that the audit was a good audit with no issues and to keep up the good work.

A motion was made and seconded to approve the 2015 Financial Audit.

MOTION: Mr. Joe Garcia
SECOND: Mr. Tim Junek
VOTE: Unanimous

UNSPENT PORTION
OF BUDGET

Chris Barzilla requested that the \$110,453 be refunded to the taxing units which is required by the Property Tax Code Section 6.06(j).

Michelle Kwiatkowski, was that the amount to be refunded to the taxing entities was \$75,166.

A motion was made and seconded to refund the \$75,166 to each of the taxing entities.

MOTION: Mr. Tim Junek
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

ARB SCHEDULE

Chris Barzilla mentioned that the district is running a little behind in getting notices out this year. Chris Barzilla went on to say that it will be a busy year with values going up and the recent flood. The district has increased the number of days to a total of 30.

MOTION: Mr. Tom Paben
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

LITIGATION UPDATE

Chris Barzilla spoke about how the lawsuits are basically at a standstill. O'Connor is not supplying any discovery requests on the suits that were filed by them. The district is still going forward to court on the Hempstead Yogi lawsuit and have made small offers on three other lawsuits that were filed.

APPRAISAL UPDATE

Royce Rape asked when would the district certify the roll. Chris Barzilla stated July 20th.

VITALITY UPDATE

Suzanne Hillis spoke on how the district would have to go back and do the health assessment at Walgreens. Humana has our expiration date as April of each year in lieu of December when our policy expires. Suzanne Hillis also spoke on the amount of dollars saved by those employees

that have been participating. The board asked that this be placed on the next board agenda as an action item.

WILDLIFE UPDATE

Joe Garcia had asked that the district provide a report on all of the wildlife in the county, the acres involved, by year, and the number of landowners. Joe Garcia appreciated the report.

Mr. Rape asked if there was any further business.

A motion was made and seconded to adjourn.

MOTION:	Mr. Tom Paben
SECOND:	Mr. Tim Junek
VOTE:	Unanimous

There being no further business the meeting adjourned at 9:55 a.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors