

Minutes of Regular Meeting, September 8, 2017
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:02 a.m. on Tuesday, September 8, 2017 with the following members present: Mr. Royce Rape, Mr. Tom Paben, Mr. Tim Junek and Mr. Roosevelt Alexander

Members absent: Mrs. Ellen Shelburne and Mr. Joe Garcia

Also present: Becky Gurrola, Deputy Chief Appraiser
Becky Gurrola, Recording Secretary
Lori Dehmer, Bookkeeper
Odis Styers, Taxpayer

Deputy Chief Appraiser, Becky Gurrola, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:02 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting from May 7, 2017.

MOTION: Mr. Tim Junek
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

CONSIDERATION AND ADOPTION OF BUDGET Becky Gurrola remarked that the proposed budget for 2018 had an overall increase of \$306,718 over the 2017 budget. This included the hiring of additional employees along with additional office space to accommodate future growth in the county.

A motion was made and seconded to approve the 2018 budget of \$1,918,191.

MOTION: Mr. Tim Junek
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

APPROVAL OF
WCAD CALENDAR

Becky Gurrola asked that the board adopt the 2018 calendar. Becky Gurrola stated that it has the same number of holidays as in the year 2017.

A motion was made and seconded to approve the calendar.

MOTION: Mr. Tim Junek
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

AUDITOR

Becky Gurrola said that the district is required to have its financial records audited at least once a year. Seidel, Schroeder and Company had audited the district's financial records since 2012. The district was pleased with the final audits and requested that the board approve Seidel, Schroeder and Company as the auditor for 2017. The proposed cost will not exceed \$6,615 per the audit engagement letter provided to the district.

MOTION: Mr. Tom Paben
SECOND: Mr. Tim Junek
VOTE: Unanimous

LEASE
CONTRACT

Royce Rape stated that the board members toured the addition to the existing building. Royce Rape also commented that Chris Barzilla, did not request the additional 400 square feet that was added to the building and that he did not include the extra \$400.00 a month in the 2018 budget. Mr. Odis Styers said without the extra square footage and how it was constructed, it would not of met the fire code the way the district wanted it to be built. Royce Rape said that the district may not need the space now but maybe later in the future. Mr. Tim Junek commented that maybe the district would consider leasing that portion of the building out to Perdue, Brandon, Felder and Mott the counties delinquent tax attorneys.

A motion was made and seconded to the approve the new lease contract with Odis Styers in the amount of \$8,450 a month effective January 1, 2018 thru December 31, 2028.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Tim Junek
VOTE: Unanimous

LITIGATION UPDATE Becky Gurrola commented briefly on the lawsuits and arbitrations that have been filed for 2017.

APPRAISAL EFFORT Becky Gurrola mentioned that the appraisers are out in the field working on the 2018 tax year and that the district lost another employee in the mapping department.

There being no further business the meeting adjourned at 9:26 a.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors