

Minutes of Regular Meeting, December 5, 2017
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Tuesday, December 5, 2017 with the following members present: Mr. Royce Rape, Mr. Tom Paben, Mr. Tim Junek, and Mr. Roosevelt Alexander

Members absent: Mrs. Ellen Shelburne, Mr. Joe Garcia

Also present: Chris Barzilla, Chief Appraiser
Becky Gurrola, Recording Secretary
Lori Dehmer, Bookkeeper
Cynthia Powers, Prosperity Bank
Cheryl Liere, Edmonds Insurance
Cindy Well, Ubeo

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:00 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting from September 8, 2017.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Tim Junek
VOTE: Unanimous

MINUTES A motion was made and seconded to approve the minutes of the September 8, 2017 public hearing on the 2018 budget.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Tim Junek
VOTE: Unanimous

ARB BOARD Chris Barzilla told the board that Mr. Jack Scanlon's term serving on the Appraisal Review Board was up the end of December 2017. The district ran ads in both the Waller paper and the Brookshire paper. There were a few inquiries

but no applications were turned in. The district can operate with three members but would rather have four.

A motion was made and seconded to approve Mr. Jay Foucheux to serve as Chairman and Mr. Jim Sette as secretary effective January 1, 2018.

MOTION: Mr. Tom Paben
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

AG BOARD

Chris Barzilla told the board that Mr. Raymond Dollins term on the Ag Advisory Board would be up the end of December. The district asked the board members to reappoint Mr. Raymond Dollins to serve another two year term beginning January 1, 2018.

A motion was made and seconded to approve Mr. Raymond Dollins to serve another two year term effective January 1, 2018.

MOTION: Mr. Tom Paben
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

CONSIDERATION
HEALTH INSURANCE

Cheryl Liere stated that the district received a quote for 2018 in the amount of \$14,179.62 which is an increase of \$796.38 above the 2017 year. Cheryl Liere went on to say that the district is considered to be lucky with a small increase because they were grandfathered in . The district has a great plan compared to the other quotes that were received.

A motion was made and seconded to approve the 2018 health insurance.

MOTION: Mr. Tom Paben
SECOND: Mr. Tim Junek
VOTE: Unanimous

COPIER, FAX,
SCANNER, PRINTER
DIGITIZE

Chris Barzilla mentioned that the district was going to update the contract with Ubeo before the contract expires on February 2019. There is no penalty for doing so. Due to the high volume with the front copier and one of the Kyocera printers, the district will be replacing the front copier and replacing one Kyocera printer with a new one.

The district is looking at digitizing the records that are on microfilm. The cost of digitizing those records would be spread out over the duration of the new contract in lieu of coming up with the full amount up front.

Mr. Tim Junek stated that archived records are becoming more and more important. The appraisal district are stewards of records for the county. The appraisal district should have a good indexing method and easily useable.

A motion was made and seconded to approve the new contract with Ubeo updating the copier and printer.

MOTION: Mr. Tim Junek
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

A motion was made and seconded to approve the contract to digitize microfilm records.

MOTION: Mr. Tim Junek
SECOND: Mr. Tom Paben
VOTE: Unanimous

VITALITY

Chris Barzilla asked the board to consider rewarding the employees that participated in the health wellness program. The board gave the employees in 2016 1/3rd of the savings the district was credited in the health insurance. This year the savings will be approximately \$13,000. Mr. Tim Junek recommended giving back \$6,000 divided equally among those who participated.

A motion was made and seconded to approve awarding those employees in the health savings plan.

MOTION: Mr. Tom Paben
SECOND: Mr. Tim Junek
VOTE: Unanimous

REAPPRAISAL PLAN

Chris Barzilla stated to the board that the only amendments made to the 2017-2018 Reappraisal Plan was the additions of adding the reappraisal of the City of Katy and Katy ISD due to Hurricane Harvey and the updates of some of the names of employees.

A motion was made and seconded to approve the amended 2017-2018 Reappraisal Plan.

MOTION: Mr. Tim Junek
SECOND: Mr. Tom Paben
VOTE: Unanimous

PROSPERITY BANK

Chris Barzilla stated that the district went out for bids for a depository contract and the only one received was from Prosperity Bank. The district currently has Prosperity Bank as its lending institution. The contract is basically the same but the rate for a checking account with interest will now be at a floor of .75% up from .30%.

A motion was made and seconded to approve Prosperity Bank as the district's lending institution for a two year period beginning January 1, 2018.

MOTION: Mr. Tom Paben
SECOND: Mr. Tim Junek
ABSTAINED: Mr. Royce Rape
VOTE:

DISPOSAL OF ASSET

Chris Barzilla mentioned that the district had a Trip Light Prop UPS (Battery Back Up) that needed to be disposed of. The battery had a battery acid leakage. This asset is surplus and obsolete.

A motion was made and seconded to approve the disposal of the Trip Light Prop UPS (Battery Back UP).

MOTION: Mr. Tim Junek
 SECOND: Mr. Roosevelt Alexander
 VOTE: Unanimous

EVALUATION OF CHIEF APPRAISER The board turned in forms for the evaluation of the Chief Appraiser. There was little discussion.

LITIGATION UPDATE Chris Barzilla commented briefly that no action had been taken on any old lawsuits. Chris Barzilla went on to say that the district lost one arbitration and four withdrawals. Chris Barzilla stated that he was working of settling the Twinwood lawsuit. This property is all in ag and would not affect the taxable value. Twinwood is looking at a future rollback once developed.

APPRAISAL EFFORT Chris Barzilla mentioned that the appraisers are out in the field working on the 2018 tax year by picking up all the new improvements. The district has finished riding and looking at all of the flooded properties that were within the boundaries of the City of Katy and Katy ISD. Chris Barzilla went on to say that there is a new S/D in Royal ISD, and more development in the south end of the county, like Amazon and Goya adding on. Mike Sargent will be retiring at the end of December. Mike Sargent was the district's cartographer.

There being no further business the meeting adjourned at 10:00 a.m.

 Chairman, Board of Directors

 Date:

 Secretary, Board of Directors