

Minutes of Regular Meeting, February 9, 2016
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Tuesday, February 09, 2016 with the following members present: Mr. Royce Rape, Mr. Tim Junek, Mr. Roosevelt Alexander, Mr. Joe Garcia and Mr. Tom Paben

Members absent: Mrs. Ellen Shelburne

Also present: Becky Gurrola, Deputy Chief Appraiser/Recording Secretary
Suzanne Hillis, Bookkeeper

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:03 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of January 12, 2016.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Tim Junek
ABSTAIN: Mr. Joe Garcia

PROPERTY INSURANCE Kelly Kasper the district's consultant went out for bids. In reviewing the policies, Utica came in with the best rate at \$1,319 which was a slight increase over 2015.

A motion was made and seconded to approve the property insurance with Utica in the amount of \$1,319.

MOTION: Mr. Joe Garcia
SECOND: Mr. Tom Paben
VOTE: Unanimous

WORKERS COMP Kelly Kasper again went out for bids for Workers Comp. Again in looking at the bids Utica came in with the cheapest quote. Utica is who the district currently has their policy with. There was a slight increase over the 2015 rate in the amount of \$56.

A motion was made and seconded to approve the workers comp insurance with Utica in the amount of \$1,828.

MOTION: Mr. Joe Garcia
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

DENTAL & VISION

Cheryl Liere went out for rebids on the Dental, Vision, and A D & D insurance. In comparing the three quotes received the best option is to remain with United Health Care.

A motion was made and seconded to approve the Dental, Vision and A D & D with United Health Care.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Tom Paben
VOTE: Unanimous

INVESTMENT POLICY

Chris Barzilla commented that the board is required to review its investment policy once a year and make any changes deemed necessary or approve the policy. It was mentioned that Becky Gurrola and Chris Barzilla were the investment officers for the district. Mr. Roosevelt Alexander asked if TexPool was FDIC insured.

A motion was made and seconded to approve the Investment Policy as written.

MOTION: Mr. Tom Paben
SECOND: Mr. Tim Junek
VOTE: Unanimous

POLICY "OPEN CARRY"

Chris Barzilla asked the board to consider adopting a policy on "Open Carry". The policy would state that the employees were not allowed to carry in the office of the appraisal district, but would be allowed to have the gun locked up in their personal car. Mr. Joe Garcia asked that

the district's attorney review the policy and put it back on the next agenda. After a lengthy discussion a motion was made.

A motion was made and seconded to approve the policy on "Open Carry".

MOTION: Mr. Joe Garcia
SECOND: Mr. Tim Junek
VOTE: Unanimous

LITIGATION

Chris Barzilla said that the district had one agreed judgment on a hotel in Brookshire. No other activity on the remainder of the lawsuits.

APPRAISAL EFFORT

Chris Barzilla mentioned that he and Becky were working Waller school district and that all of the commercial properties were completed. All other appraisers were working on measuring all new improvements in the rest of the district.

A motion was made and seconded to close the meeting.

MOTION: Mr. Tom Paben
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

There being no further business the meeting adjourned at 9:37 a.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors

