

WALLER COUNTY APPRAISAL DISTRICT

P O Box 887

Hempstead, Texas 77445

Phone: 979-921-0060 Fax: 979-921-0377

ARB RESCHEDULE REQUEST

Please complete the form below detailing your request and you will receive a response to your request for a reschedule within 48 business hours. Hearings start at 9:00 a.m. and 1:00 p.m. typically on Tuesday, Wednesday or Thursday.

Hearings should be rescheduled using this Reschedule Form.

Name: _____ Date of Request: _____

Address: _____

E-mail Address: _____ Fax Number: _____

Phone to reach you between 8:00 a.m. and 5:00 p.m.: _____

What date are you currently scheduled for an ARB hearing? _____

Property ID: _____

What is the best time to reach you during 8am-5pm, Monday through Friday, if needed?

Preferred days of the week you are available to attend protest hearing? You must list two (2) choices along with a.m. or p.m. We will try to accommodate all requests:

TAX AGENTS: MUST PROVIDE PROOF OF CONFLICT WITH ANOTHER APPRAISAL DISTRICT BEFORE HEARINGS ARE RESCHEDULED.

THIS SECTION TO BE COMPLETED BY APPRAISAL DISTRICT PERSONNEL

Date Received: _____

Date Changed: _____ By: _____

Rescheduled Date: _____ Time: _____

Date Confirmation Sent to Taxpayer: _____

Sent by: E-Mail _____ Fax _____ Other _____

Please note: ARB hearings not represented by a tax consultant may be rescheduled **once** without demonstrating any cause. The ARB must be notified of your request prior to the scheduled hearing date.
