

Minutes of Regular Meeting, January 18, 2018
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Thursday, January 18, 2018 with the following members present: Mr. Royce Rape, Mr. Roosevelt Alexander, Mr. John A. Amsler, Mr. Michael Glover and Mr. James Henderson

Members absent: Mrs. Ellen Shelburne

Also present: Becky Gurrola, Deputy Chief Appraiser/Recording Secretary
Lori Dehmer, Bookkeeper
Jena Qualls, Map Research Clerk
Mike Gerhold, Harris Govern
Manuel Araujo, Harris Govern
Brandon King, BIS Consulting
Hector Gomez, BIS Consulting

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:00 a.m.

OATH OF OFFICE Becky Gurrola, administered the oath of office to all of the board members.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of December 5, 2017.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Royce Rape

ELECTION OF CHAIRMAN A motion was made and seconded to appoint Mr. Royce Rape as chairman of the Board of Directors.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Michael Glover
ABSTAIN: Mr. John A. Amsler
VOTE: Four to One

ELECTION OF
SECRETARY

A motion was made and seconded to appoint Mr. Michael Glover as secretary of the Board of Directors.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. James Henderson
VOTE: Unanimous

BIS CONSULTING

Chris Barzilla, told the board that the district lost an employee in December. Michael Sargent was the district's Cartographer. In trying to find someone with experience or qualifications is very hard to do. Especially coming to a small county. The district felt like it would be better to out-source the mapping. Both Brandon King and Hector Gomez spoke to the board about the benefits that BIS Consulting would provide the district in bringing the appraisal district's GIS data up to date. They spoke on the number of appraisal district's in the state that uses their firm for mapping along with how their company would handle split outs, subdivisions, etc. The district's employee Jena Qualls asked several questions over the concerns that the mapping department may have and how it would be handled.

HARRIS GOVERN

Manuel Araujo and Mike Gerhold also spoke to the board about the benefits that Harris Govern would provide the district. They too also spoke on the number of appraisal district's that use their service out of 253 counties. They are 135. Manuel Araujo spoke on how the district currently uses their appraisal system and how they have the support staff to meet the district's needs. They both spoke on how they would update the maps once a week and the district would be current on any changes. Again, Jena Qualls asked several questions and concerns that she may of had with their services being provided.

EXECUTIVE SESSION

The board retired into executive session at 10:51 a.m.

RETURN TO OPEN
SESSION

The board returned to open session at 10:59 a.m.

A motion was made and seconded to approve the GIS Mapping services with Harris Govern.

MOTION: Mr. John A. Amsler
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

ARB APPOINTMENT

Chris Barzilla said that the district published in both the Waller and Brookshire papers requesting applications for the Appraisal Review Board. The district finally received one application from Mr. Teddy Schild. Mr. Teddy Schild had served on the board several years ago.

A motion was made and seconded to approve Mr. Teddy Schild as a member to the Appraisal Review Board

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. James Henderson
NAY: Mr. Michael Glover
VOTE: Four to One

A motion was made and seconded to close the meeting.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. John A. Amsler
VOTE: Unanimous

There being no further business the meeting adjourned at 11:15 a.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors

Minutes of Regular Meeting, February 13, 2018
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Tuesday, February 13, 2018 with the following members present: Mr. Royce Rape, Mr. James Henderson, Mr. Roosevelt Alexander, Mr. Michael Glover and Mr. John Amsler

Members absent: Mrs. Ellen Shelburne

Also present: Becky Gurrola, Deputy Chief Appraiser/Recording Secretary
Lori Dehmer, Bookkeeper
Kelly Kasper, Edmonds Insurance
Cheryl Liere, Edmonds Insurance
David Piwonka, Tax A/C Cyfair ISD

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:00 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of January 18, 2018.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. John Amsler

PROPERTY INSURANCE Kelly Kasper the district's consultant went out for bids. In reviewing the policies, Utica came in with the best rate at \$1,421 which was a slight increase over 2017.

A motion was made and seconded to approve the property insurance with Utica in the amount of \$1,421.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. John Amsler
VOTE: Unanimous

WORKERS COMP

Kelly Kasper again went out for bids for Workers Comp. Again in looking at the bids Utica came in with the cheapest quote. There was a slight increase over the 2017.

A motion was made and seconded to approve the workers comp insurance with Utica in the amount of \$1,919.

MOTION: Mr. Royce Rape
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

DENTAL & VISION

The district's consultant, Cheryl Liere, went out for bids on the Dental, Vision policies. United Health Care came back with no dollar value increase. Cheryl Liere went on to say that these premiums are paid by the employees.

A motion was made and seconded to approve the Dental and Vision with United Health Care.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. James Henderson
VOTE: Unanimous

INVESTMENT POLICY

Chris Barzilla commented that the board is required to review its investment policy once a year and make any changes deemed necessary or approve the policy. Chris Barzilla stated that there were no changes since the previous year. Chris Barzilla did state that the district's money is either in the bank or in TexPool.

A motion was made and seconded to approve the Investment Policy as written.

MOTION: Mr. Michael Glover
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

BOARD MEETINGS

Becky Gurrola stated that confirmation was needed on the dates the Board of Directors were to hold their meetings. Mr. Amsler reinstated that there should be more meetings and that the months of April, August and October should be

added along with the other months that are currently scheduled.

A motion was made and seconded to approve the additional three months for board of directors meetings.

MOTION: Mr. John Amsler
SECOND: Mr. James Henderson
NAY: Mr. Roosevelt Alexander
VOTE: Four to One

LITIGATION

Chris Barzilla commented that the district will be in discussion on the 15th of February on two apartment complexes. One apartment complex sold for more than what the district currently had it appraised for and the other complex the district will try to come up with a settlement agreement.

A lengthy discussion was made between the board of directors and the chief appraiser over lawsuits, mediation, values in general within the county.

APPRAISAL UPDATE

Chris Barzilla said that the district's appraisers were still out in the field measuring the new improvements. The weather needs to cooperate in trying to stay on track with completing the field work. The district is also waiting on the software vendor to give an update as to when the timeframe to get notices out to the property owners who were affected by Hurricane Harvey in the City of Katy and Katy ISD.

With no further business a motion was made and seconded to close the meeting.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Michael Glover
VOTE: Unanimous

There being no further business the meeting adjourned at 10:15 a.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors

Minutes of Regular Meeting, April 10, 2018
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Tuesday, April 10, 2018 with the following members present: Mr. Royce Rape, Mr. John Amsler, Mr. Roosevelt Alexander and Mr. Jimmy Henderson.

Members absent: Mr. Michael Glover and Mrs. Ellen Shelburne

Also present: Chris Barzilla, Chief Appraiser
Lori Dehmer, Bookkeeper
Becky Gurrola, Recording Secretary

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:00 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of February 13, 2018.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. John Amsler
VOTE: Unanimous

OPERATING POLICY Chris Barzilla stated that the only correction made in the Operating Policies was the wording from second Wednesday of the month at 8:30 a.m. to the second Tuesday of the month at 9:00 a.m.

A motion was made and seconded to approve the amended Operating Policy.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. John Amsler
VOTE: Unanimous

LITIGATION UPDATE

Chris Barzilla reported that he has scheduled a time to meet with O'Connor and Associates to try and resolve some outstanding litigation. Chris Barzilla went on to say that it is not feasible to take the cases to court due to the cost of getting appraisals, paying court cost and attorneys fees. The district has settled two apartment complexes in Prairie View.

APPRAISAL UPDATE

Chris Barzilla said that the appraisers were in the field measuring properties. Mr. Amsler questioned the district about training new appraisers. Chris Barzilla commented that the new appraisers are sent to school along with on hand training by appraisers who have their RPA. Mr. Amsler also questioned values in the county. Chris Barzilla went on to say that taxpayers have the right to file a protest, lawsuit or arbitration.

Mr. Rape asked if there was any further business.

There being no further business the meeting adjourned at 9:38 a.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors

Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:00 a.m. on Tuesday, May 8th, 2018 with the following members present: Mr. Royce Rape, Mr. John Amsler, Mr. Roosevelt Alexander, Mr. Jimmy Henderson and Mr. Michael Glover

Members absent: Mrs. Ellen Shelburne

Also present: Chris Barzilla, Chief Appraiser
Becky Gurrola, Recording Secretary
Lori Dehmer, Bookkeeper
Michelle Kwiatkowski, Seidel, Schroeder & Company CPA
Heather Delso, Seidel, Schroeder & Company CPA

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:22 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of April 10, 2018.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. John Amsler
VOTE: Unanimous

PUBLIC OFFICIAL Chris Barzilla stated that the current policy will expire on
LIABILITY May 23, 2018 and the amount paid in 2017 was \$6,221.
The proposed renewal rate for 2018 is \$6,221 which is the
same amount as in 2017.

A motion was made and seconded to approve the Public Officials Liability Insurance in the amount of \$6,221.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Michael Glover
VOTE: Unanimous

2017 FINANCIAL AUDIT Michelle Kwiatkowski, the district's auditor from Seidel, Schroeder and Company, presented the 2017 Financial Audit. Michelle Kwiatkowski expressed an opinion on the effectiveness of the District's internal controls and any deficiencies or weaknesses that may be of any significance. Michelle Kwiatkowski in closing stated that the audit was a good audit with no issues and to keep doing the same practices that are in place.

A motion was made and seconded to approve the 2017 Financial Audit.

MOTION: Mr. Michael Glover
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

UNSPENT PORTION OF BUDGET Chris Barzilla requested that the \$121,189 be refunded to the taxing units which is required by the Property Tax Code Section 6.06(j).

A motion was made and seconded to refund the \$121,189 to each of the taxing entities.

MOTION: Mr. John Amsler
SECOND: Mr. Jimmy Henderson
VOTE: Unanimous

LINE ITEM CHANGE Chris Barzilla spoke to the board about modifying the adopted 2018 budget. The movement from one budget line item from salaries to new line items for Harris Govern - GIS Mapping and Microfiche Data Transfer. The bottom line in the 2018 budget was not affected.

A motion was made and seconded to amend the 2018 budget.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Michael Glover
VOTE: Unanimous

AMENDED
FINANCIAL POLICY

Chris Barzilla mentioned that the district updated page 9, Section 2.4.1. The wording was corrected from "payroll contractor" to "bookkeeper". The district no longer contracts out payroll and is now being processed in house. Mr. Amsler questioned the district as to why the appraisal district no longer has a contractor. Lori Dehmer, the district's bookkeeper, stated that it is much easier to keep up with payroll in Quickbooks and less errors made in trying to balance back with an outside contractor.

A motion was made and seconded to amend the Financial Policy.

MOTION: Mr. John Amsler
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

ARB SCHEDULE

The district presented the board with the dates that the Appraisal Review would be holding its 2018 hearings.

A motion was made and seconded to approve the 2018 ARB hearing dates as presented.

MOTION: Mr. Michael Glover
SECOND: Mr. Jimmy Henderson
VOTE: Unanimous

LITIGATION UPDATE

Chris Barzilla spoke about how the district met with Hugh McKinney, the lawyer for O'Connor and Associates, along with the district's council on approximately 29 lawsuits that have been filed by O'Connor. Offers were made and most were agreed upon. The taxing entities would roughly lose around \$30-\$35,000 in tax dollars. Chris Barzilla also spoke on a couple of more lawsuits that have been filed by Twinwood and Parkside Stratford.

APPRAISAL UPDATE Chris Barzilla stated that the district is finalizing values and doing rechecks, completing exemptions that have been received and the district is still looking at sending reappraisal notices out by the 15th of May.

Mr. Rape asked if there was any further business.

A motion was made and seconded to adjourn.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Michael Glover
VOTE: Unanimous

There being no further business the meeting adjourned at 10:15 a.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors

Minutes of Called Meeting August 14, 2018
Board of Directors
Waller County Appraisal District

The called meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:000 a.m. on Tuesday, August 14, 2018 with the following members present: Mr. Michael Glover, Mr. John Amsler, Mr. James Henderson and Mr. Roosevelt Alexander

Members Absent Mr. Royce Rape

Also Present Chris Barzilla, Chief Appraiser
 Becky Gurrola, Recording Secretary
 Lori Dehmer

Chief Appraiser, Chris Barzilla, certified the provisions of Section 551.001, Texas Government Code, had been complied with in connection with the public notice of the meeting.

Mr. Glover called the meeting to order at 9:00 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting of May 8, 2018.

MOTION: Mr. John Amsler
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

LITIGATION Chris Barzilla stated that the district received eight Arbitrations since the certification of the tax roll on July 20th, 2018. Out of the eight filed, three accounts consisted of duplexes which made up one complex. Chris Barzilla went on to say that one arbitration that was filed, the Comptroller's office rejected the property owners request due to not having the completed paper work.

APPRAISAL EFFORT Chris Barzilla commented on how the appraisers will begin the process for the 2019 year picking up new improvements and reviewing areas of concern. The appraisal district has hired a new employee that will begin employment on August 27th. The employee will be filling

the appraiser position that was vacated. The district also purchased new I-Pads for the appraisers to use in the field.

ANNUAL REPORT TO
BOARD

Chris Barzilla stated that the district sent out 19,972 notices which is 575 more than the previous year. Chris Barzilla also spoke about how the district did more informal hearings in lieu of having the taxpayer and/or agent go before the appraisal review board.

There being no further business, a motion was made and seconded to adjourn the meeting at 9:25 a.m.

MOTION: Mr. John Amsler
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

Chairman, Board of Directors

Date

Secretary, Board of Directors

Minutes of Regular Meeting, September 11, 2018
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 9:08 a.m. on Tuesday, September 11, 2018 with the following members present: Mr. Royce Rape, Mr. Jimmy Henderson, Mr. Michael Glover, Mr. Roosevelt Alexander and Mr. John Amsler.

Members absent: Mrs. Ellen Shelburne

Also present: Chris Barzilla, Chief Appraiser
Becky Gurrola, Recording Secretary
Lori Dehmer, Bookkeeper
Hugh Landrum Jr., Landrum & Associates

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 9:08 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting from August 14, 2018.

MOTION: Mr. Michael Glover
SECOND: Mr. John Amsler
VOTE: Unanimous

REAPPRAISAL PLAN Chris Barzilla stated that the district is required by Section 6.05 of the Tax Code, to approve a Reappraisal Plan every two years. The plan breaks down as to when, how and what the district will be doing along with the timeframe of reappraising property in Waller County. Chris Barzilla went on to say that much of the plan did not change except for the reappraisal from Hurricane Harvey.

A motion was made and seconded to approve the reappraisal plan for 2019 and 2020.

MOTION: Mr. Michael Glover
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

CONSIDERATION AND
ADOPTION OF BUDGET

Chris Barzilla requested that the original proposed budget be increased by \$25,281 over the 2018 budget. This would be amending the proposed budget from \$1,912,472 to \$1,943,472.

Mr. Royce Rape asked the district at what percentage was salaries increased. Mr. Chris Barzilla stated from 3-5% based on individual performance.

A motion was made and seconded to approve the 2019 budget in the amount of \$1,943,472.

MOTION: Mr. Michael Glover
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

APPROVAL OF
WCAD CALENDAR

Chris Barzilla asked that the board adopt the 2019 calendar.

A motion was made and seconded to approve the calendar.

MOTION: Mr. Royce Rape
SECOND: Mr. John Amsler
VOTE: Unanimous

AUDITOR

Chris Barzilla said that the district is required to have its financial records audited at least once a year. Seidel, Schroeder and Company had audited the district's financial records since 2012. The district was pleased with the final audits and requested that the board approve Seidel, Schroeder and Company as the auditor for 2018. The proposed cost will not exceed \$6,750 per the audit engagement letter provided to the district.

PROFESSIONAL
CONTRACT

Chris Barzilla stated that Hugh L. Landrum and Associates has appraised the district's utilities, minerals, pipelines and railroads, and selected industrial properties. They have done this since the inception of the appraisal district. The proposed contract for the 2019-2020 contract years will be \$50,000. Mr. Hugh L. Landrum Jr. spoke on the

highlights of what types of properties they appraised and other appraisal districts that they appraise complex properties in.

A motion was made and seconded to the approve Hugh L. Landrum and Associates contract in which they will appraise the district's minerals, utilities, and other complex properties.

MOTION: Mr. Michael Glover
SECOND: Mr. Jimmy Henderson
VOTE: Unanimous

DISPOSAL OF ASSETS

Chris Barzilla said that the district has 25 computers and 3 iPads that need to be disposed of. Chris Barzilla went on to say that the district could put them on Craig's List or sale outright. Mr. Michael Glover commented that the district could run something in the newspapers and Mr. Jimmy Henderson said to try the schools. Chris Barzilla said the hard drives would be wiped clean and that the iPads were worth around \$100-\$150.

A motion was made and seconded to approve the disposal of assets.

MOTION: Mr. Michael Glover
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

LIFE INSURANCE/AD&D

Chris Barzilla stated that the employee life and AD & D will remain the same cost as in 2018.

A motion was made and seconded to approve the employee life insurance and the AD & D.

MOTION: Mr. Michael Glover
SECOND: Mr. Roosevelt Alexander
VOTE: Unanimous

EXECUTIVE SESSION The board retired into executive session at 9:45 a.m. based on Texas Government Code, Section 551.074.

RETURN TO OPEN SESSION The board returned to open session at 10:27 a.m. Royce Rape announced that the Chief Appraiser, Chris Barzilla, turned in his resignation/retirement effective December 31, 2018.

A motion was made and seconded to accept the resignation/retirement of Chris Barzilla.

MOTION: Mr. John Amsler
SECOND: Mr. Jimmy Henderson
VOTE: Four to One
NAY: Mr. Michael Glover

LITIGATION UPDATE Chris Barzilla commented briefly on the forty (40) lawsuits filed by O'Connor and Associates and arbitrations that have been filed for 2018. Chris Barzilla went on to say that he will be sitting down to try to resolve as many as he could before spending a lot of taxpayer dollars in litigation.

APPRAISAL EFFORT Chris Barzilla mentioned that the appraisers are out in the field working on the 2019 tax year.

There being no further business, the meeting adjourned at 10:45 a.m.

Chairman, Board of Directors

Date: _____

Secretary, Board of Directors

Minutes of Regular Meeting, October 9, 2018
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 3:00 p.m. on Tuesday, October 9, 2018 with the following members present: Mr. Royce Rape, Mr. Jimmy Henderson, Mr. John Amsler, Mr. Michael Glover, and Mr. Roosevelt Alexander

Members absent: Mrs. Ellen Shelburne

Also present: Chris Barzilla, Chief Appraiser
Becky Gurrola, Recording Secretary
Lori Dehmer, Bookkeeper

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 3:05 p.m.

MINUTES A motion was made and seconded to approve the minutes of the September 11, 2018 public hearing on the 2019 – 2020 reappraisal plan.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Michael Glover
VOTE: Unanimous

MINUTES A motion was made and seconded to approve the minutes of the September 11, 2018 public hearing on the 2019 budget.

MOTION: Mr. Michael Glover
SECOND: Mr. Jimmy Henderson
VOTE: Unanimous

MINUTES A motion was made and seconded to approve the minutes of the regular meeting from September 11, 2018.

MOTION: Mrs. Roosevelt Alexander
SECOND: Mr. Michael Glover

VOTE: Unanimous

EXECUTIVE SESSION The board retired into executive session at 3:08 p.m.

RETURN TO OPEN SESSION The board returned to open session at 3:13 p.m.

LITIGATION Chris Barzilla updated the board on the outstanding lawsuits. Chris Barzilla went on to say that the district has already spent \$5,000 on the forty (40) lawsuits filed by O'Connor. Chris Barzilla also stated that he has made offers on those cases. The district also has settled eight (8) out of the thirteen (13) arbitrations that have been filed.

APPRAISAL EFFORT Chris Barzilla commented that the appraisers were out in the field measuring the new improvements and looking at sales.

There being no further business the meeting adjourned at 3:49 p.m.

Chairman, Board of Directors

Date:

Secretary

Minutes of Regular Meeting, December 18, 2018
Board of Directors
Waller County Appraisal District

The regular meeting of the Waller County Appraisal District Board of Directors was held in the board room of the Waller County Appraisal District at 3:00 p.m. on Tuesday, December 18, 2018 with the following members present: Mr. Royce Rape, Mr. James Henderson, Mr. Michael Glover, Mr. John Amsler and Mr. Roosevelt Alexander

Members absent: Mrs. Ellen Shelburne

Also present: Chris Barzilla, Chief Appraiser
Becky Gurrola, Recording Secretary
Lori Dehmer, Bookkeeper
Heather Ullery, Rogers Benefit Group
Cheryl Liere, Edmonds Insurance
Howard Kelly, Appraiser
Billie Wilbanks, Appraiser

Chief Appraiser, Chris Barzilla, certified the provisions of section 551.001 Texas Government Code had been complied with in connection with the public notice of the meeting.

The meeting was called to order by Mr. Royce Rape at 3:00 a.m.

MINUTES A motion was made and seconded to approve the minutes of the regular meeting from October 9, 2018.

MOTION: Mr. Roosevelt Alexander
SECOND: Mr. Michael Glover
VOTE: Unanimous

ARB BOARD The board made a motion to table appointing anyone to the Appraisal Review Board and asked the district to continue to run ads for applicants.

MOTION: Mr. John Amsler
SECOND: Mr. Royce Rape
VOTE:

AG BOARD Chris Barzilla told the board that Mr. Tommy Paben and Mr. David Groschke's term on the Ag Advisory Board would be up the end of December. The district asked the board members to reappoint both Mr. Tommy Paben and

Mr. David Groschke to serve another two-year term beginning January 1, 2019.

A motion was made and seconded to approve Mr. Tommy Paben and Mr. David Groschke to serve another two-year term effective January 1, 2019.

MOTION: Mr. John Amsler
SECOND: Mr. James Henderson
VOTE: Unanimous

CONSIDERATION
HEALTH INSURANCE

Cheryl Liere stated that the district received a quote for 2019 in the amount of \$18,480.80 which is an increase of 5.90 % over the 2018 year. Cheryl Liere went on to say that the district is considered to be lucky with a small increase because they were grandfathered in . The district has a great plan compared to the other quotes that were received.

A motion was made and seconded to approve the 2019 health insurance.

MOTION: Mr. John Amsler
SECOND: Mr. Michael Glover
VOTE: Unanimous

VITALITY

Chris Barzilla asked the board to consider rewarding the employees that participated in the health wellness program. The board gave the employees in 2017 50% of the savings the district was credited in the health insurance. This year the savings will be approximately \$19,447.73.

A motion was made and seconded to approve awarding those employees in the health savings plan the same 50% of the savings to those who participated and the percentage that they contributed.

MOTION: Mr. Michael Glover
SECOND: Mr. James Henderson
VOTE: Unanimous

EVALUATION OF
CHIEF APPRAISER

The board turned in forms for the evaluation of the Chief Appraiser for the 2018 year. There was no discussion.

EXECUTIVE SESSION

The board retired into executive session at 3:26 p.m.

RETURN TO OPEN
SESSION

The board returned to open session at 3:48 p.m.

APPOINTMENT OF
CHIEF APPRAISER

A motion was made and seconded to appoint Becky Gurrola as the new chief appraiser effective January 1, 2019. With a salary of \$111,000 as in the 2019 budget.

MOTION:

Mr. James Henderson

SECOND:

Mr. Roosevelt Alexander

ABSTAIN:

Mr. John Amsler

VOTE:

(4) For (1) Abstain

LITIGATION UPDATE

Chris Barzilla commented briefly that he had made offers and counter offers on the forty-four lawsuits filed by O'Connor and Associates. Chris Barzilla also stated that he had held another Arbitration and the district did not know the outcome yet. There are two remaining arbitrations left to be heard.

APPRAISAL EFFORT

Chris Barzilla mentioned that the appraisers are out in the field working on the 2019 tax year by picking up all the new improvements. The district should be completed with all field work by April.

There being no further business the meeting adjourned at 3:56 p.m.

Chairman, Board of Directors

Date:

Secretary, Board of Directors

